

Misdemeanor Domestic Abuse Incident Response Protocol

To be followed on all cases coded as: DASLT5, 911INT, POVIOL, VDNCO, & RORDER if domestic related.

1. Check for existence of Order for Protection or Domestic Abuse No Contact Order on every call
2. Ask victim if Defendant has access to any firearms or ammunition or if there are any in the home; Property Inventory if victim has a safety concern
3. Obtain Scales Statement from Defendant
4. Obtain signed Medical Release with shaded areas completed from Victim if Victim is seeking medical treatment
5. Ask Victim to Complete Victim's Supplement
6. Document in your report the Victim's Answers to Risk Assessment Questions & Ask any Follow-up Questions
7. Take Photographs. For example: Defendant; Victim; Injuries; Scene, including any damaged property; Defendant in OFP/NCO case at a prohibited address
8. Collect any Physical Evidence
9. Obtain Contact Information from Witnesses including name, address, and phone number
10. Question Witnesses regarding the incident
11. Inform Victim of domestic violence resources on blue card & call Council on Crime & Justice to inform them of incident

Additional Keys to a Good Report

Describe information you had on responding to call – copy & paste in 911/MECC remarks
Describe what you saw & heard as you arrived
Describe Emotional State of everyone at the scene (victim, suspect, children, witnesses)
Use quotation marks to document exact quotes
Get specific details about manner of assault & any threats
Get alternate contact numbers & address for victims & witnesses

With Questions please contact: Kathy Rygh, MCAO Domestic Assault Team Leader, 673-2238
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